



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/966,733	10/01/2001	Taco Van Leperen	04694.00075

CONFIRMATION NO. 3598

## FORMALITIES LETTER



\*OC000000007024913\*

27160  
PATENT ADMINSTRATOR  
KATTEN MUCHIN ZAVIS  
SUITE 1600  
525 WEST MONROE STREET  
CHICAGO, IL 60661

Date Mailed: 11/05/2001



## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 370 to complete the basic filing fee for a small entity.*
- Total additional claim fee(s) for this application is \$123.
  - \$81 for 9 total claims over 20.
  - \$42 for 1 independent claims over 3 .
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 558.**

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

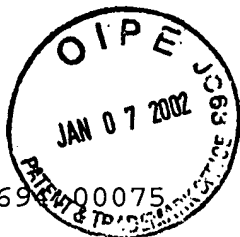
PART 2 - COPY TO BE RETURNED WITH RESPONSE

09966733

01/09/2002 ANAB11 00000065 501710

370.00 CH  
81.00 CH  
42.00 CH  
65.00 CH

01 FC:201  
02 FC:203  
03 FC:202  
04 FC:205



04698-000075

31 Sector  
PATENT APPLICATION

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application of: )  
TACO VAN IEPEREN ) : Examiner: NYA  
Application No.: 09/966,733 / ) : Group Art Unit: 2151  
Filed: October 1, 2001 ) :  
For: METHOD AND SYSTEM FOR ) : January 7, 2002  
CREATING AND MANAGING :  
SECURE SHARED WORKSPACES )

**Box Missing Parts**

Commissioner for Patents  
Washington, D.C. 20231

**ATTENTION: APPLICATION PROCESSING DIVISION, SPECIAL  
PROCESSING AND CORRESPONDENCE BRANCH**

**RESPONSE TO NOTICE TO FILE MISSING PARTS OF  
NONPROVISIONAL APPLICATION - FILING DATE GRANTED**

Sir:

In response to the NOTICE TO FILE MISSING PARTS OF  
NONPROVISIONAL APPLICATION - FILING DATE GRANTED mailed November  
5, 2001, enclosed please find an executed Declaration/Power of  
Attorney form. Also enclosed is a copy of the NOTICE TO FILE  
MISSING PARTS OF NONPROVISIONAL APPLICATION - FILING DATE GRANTED  
paper.

The Commissioner is hereby authorized to charge Deposit Account No. 50-1710 for the \$493.00 filing fee and the \$65.00 surcharge fee. The Commissioner is also authorized to charge any additional fees due with respect to this filing to Deposit Account No. 50-1710. A duplicate copy of this paper is attached.

Applicant's undersigned attorney, may be reached in our Washington, D.C. office by telephone at (202) 625-3500. All correspondence should continue to be directed to our address given below.

Respectfully submitted,

  
Attorney for Applicants

Registration No. 31,588

PATENT ADMINISTRATOR  
KATTEN MUCHIN ZAVIS  
525 West Monroe Street  
Suite 1600  
Chicago, Illinois 60661-3693  
Facsimile: (312) 906-1021  
4121466v1